# Human-Centered Eviction Prevention DESIGN STRATEGY

For a team trying to make a successful eviction prevention system, focus on these target areas to make the overall system more navigable, accessible, and engaging for people.

## WHERE TO FOCUS



#### PAPER & DIGITAL OUTREACH

These handouts, notices, posters, fliers, social media posts, or website visuals help people understand their situation, their options & keep them engaged in taking the strategic next step.



Summons: Clear and Accessible
 Notice: Explanation & Services
 Website: Explainers and Services
 Social Media: About Services
 Process Map: Bird's Eye View
 FAQs: Common Mistakes & ?s

### **GET STARTED**

Lay out all your court documents, fliers, notices, website pages, posts, etc:

- Are they clear and consistent?
- Can people find them? Are they engaging?
- Can you add more white space & hierarchy?



## WEBSITE, TEXTING & FORM TOOLS

These interactive digital & paper tools -- like a court form, a website, a document assembly tool, or an online dispute resolution system help people accomplish a complicated legal task.  Website: Tools to look up case, fill in forms, e-file paperwork
 Texting: Reminders of case events, hearing details, filing
 PDF Form: Accessible design
 ODR: Help people negotiate & review a fair settlement What 'tools' do you already provide?

- How many people are using them, vs. how many should be?
- Who in your org could help you improve these ones & expand to tools or features you're missing?





 Coordinated Service Network: for legal, housing, money needs
 Service Directory: with outreach & maintenance plan, database, and 'no wrong door' approach
 Clear Menu/Triage: so users know their options & best fit Map out what services exist in your region.

Organize into a structured spreadsheet
Which ones are the best fit for which kinds of users, and when?
Are there gaps where there's no provider, that you need to fill?

These legal service, govt., and community organizations can help people do complicated tasks, apply for housing and money help, feel confident, and stay engaged.



#### **SPACE & LOCATION DESIGN**

The hallway, clerk's office, help center, negotiation space, and hearing room can ensure a person knows where to go, what to do, how to interact, and feel they can participate equally.

- Wayfinding Signage: clear, coordinated, accessible
   Co-located Services: one-stopshop for needs
   Smart Waiting Areas: empower people to be prepared
- Clear Courtroom Layout

Go undercover in your courthouse as if you were a litigant:

- Where do you feel lost, frustrated, intimidated?
- Where is there potential for more signage, instructions, or support?
- Can you tweak the layout, furniture, signs?



# **RULES, LAWS, & STAFF TRAINING**

The procedural rules about paperwork, events, and requirements; the laws about rights and obligations; and the staff training & culture should put people at the center, ensuring the system aligns with people's capabilities & needs.  Process Simplification: working group to refine based on needs
 Data Dashboards: spot problems & opportunities
 Judicial Ethics Training: active judging rules & SRL courtrooms
 Staff Training: build peoplecentered culture Build from what's already happening:

- Is there a group working on form or rules simplification?
- Circulate ABA 10 Guidelines
- Can you invite judicial and admin. champions from similar jurisdictions to lead trainings?